
SPANISH FLAT WATER BOARD

MINUTES OF THE MEETING

Thursday, January 9, 2025

Directors Present

Wesley Plunkett
Sandy Barta
Cheryl Bean
Megan Jepsen via Face Time

Public Present

Mac Donald Bean

Staff Present

Steve Silva
Ruthann Miller
Paul Quarneri

MEETING CALLED TO ORDER: 6:07 pm

PREVIOUS MINUTES APPROVED BY: Sandy Barta, 2nd by Wesley Plunkett

PUBLIC COMMENTS:

N/A

FINANCIAL REPORTS: given by Paul Quarneri

Our QuickBooks balance is at \$35,481.83 which includes today's deposits of \$1,955. We'll need to make a sizeable purchase of new meters as many have stopped working. Steve and Shawn are going to make a list. The new meters will pay for themselves by the end of the year.

OLD BUSINESS:

Workplace Violence Plan: Cheryl made a motion to approve the workplace violence plan as it is; Sandy Barta seconded the motion. All present said, "Aye."

NEW BUSINESS:

Auditor Contract: The Board has reviewed the contract and Wesley Plunkett will sign it.

Shawn King: The board has approved making Shawn King a "wastewater operator in training" once his paperwork is returned from the state.

OPERATIONS: given by Steve Silva

Steve and Gerald have repaired the Villa pump station, mentioned back in November, and it is holding up very well. A few days before Christmas, the plant in the Pines was making 25,000 extra gallons of water. Steve monitored the meter reads to see if the excess water was due to any customer leaks. The leak was later determined to be coming from 555 Putah Creek coming from the lake line. Steve called Brad Purcell Construction on Jan 2, to make the repair. As of today, there are no signs of the leak but the plant is also not making the same high volume amount of water. Steve will continue to monitor the issue.

MOTION TO ADJOURN: 6:25 pm