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# SPANISH FLAT WATER BOARD

## MINUTES OF THE MEETING

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Thursday, November 14, 2024

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### Directors Present

Wesley Plunkett  
Sandy Barta  
Julia Robinson  
Cheryl Bean  
Megan Jepsen via Face Time

### Public Present

Mac Donald Bean  
Charles Hendrix

### Staff Present

Steve Silva  
Ruthann Miller  
Paul Quarneri

**MEETING CALLED TO ORDER:** 6:06 pm

**PREVIOUS MINUTES APPROVED BY:**

September 2024 minutes approved by Cheryl Bean and seconded by Wesley Plunkett  
October 2024 minutes approved by Wesley Plunkett and seconded by Julia Robinson

**PUBLIC COMMENTS:**

N/A

**FINANCIAL REPORTS:** given by Paul Quarneri

Our Wells Fargo account has been closed and its funds deposited into our Five Star bank account. Our QuickBooks balance is \$71,000 and today's deposits were \$6,663.15. We have some major expenses coming up in December from the State Water Resource Control Board and County of Napa Revolving Fund.

**OLD BUSINESS:**

N/A

**NEW BUSINESS:**

Workplace Violence Plan: All board members have been given a copy of the proposed workplace violence plan and will review it over the next month. They can approve or make amendments to it during our next meeting.

**OPERATIONS:** given by Steve Silva

The Villa lift station sewer line that goes into the plant has a major crack. Temporarily Steve has been using a tanker to manually pump sewage into and bring it to the packing plant. Repair requires waiting until the pressure inside subsides. This Sunday Steve and Gerald will use a mesh bonding to wrap around the pipe. Gerald has used this product before and had success. Due to the weather and rain, this repair is urgent.

During the PG&E PSPS, one of our generators malfunctioned due to mice. Today Steve noticed PG&E trying to replace a pole in an area where our water lines are. He spoke with the inspector onsite and the pole was installed successfully without damaging any lines.

**CLOSED SESSION:**

Shawn King has taken a total of three certification tests and passed all three. The previous method for employee operator raises was \$1.00 an hour for a new license and \$0.50 per hour for existing license advancement. Paul suggests paying Shawn an even \$25.00, a few cents more than the \$2.50 per hour raise he owes. Wesley makes a motion to increase Shawn's pay rate to \$25.00 an hour and Cheryl seconds the motion. All present said, "Aye."

**MOTION TO ADJOURN:** 6:36 pm